

**The NYC Chapter of the American Association of Zoo Keepers
AAZK Conference Registration Grant Application**

Grants will be awarded for the cost of a full week registration fee for the National AAZK annual conference. Applications should be submitted no later than **July 1st of each year. The Travel Grant Committee will notify the finalists of their eligibility no more than 5 days after the application deadline. The NYC AAZK grant committee has put forth the following guidelines for submitting applications:**

- 1) All applicants must meet all of the following requirements to be eligible:
 - WCS employee
 - Member of National AAZK
 - Member of NYC AAZKGrant recipients are subject to the above requirements when applying for the grant and at time of travel to be reimbursed.
- 2) Recipients must have time approved by department heads before grant can be appropriated.
- 3) The grant recipient will be chosen by the NYC AAZK travel grant committee.
- 4) Applications must be for the current year's National AAZK Conference.
- 5) The registration receipt must be presented for reimbursement after travel has been completed.
- 6) NYC AAZK requires all grant recipients to present a trip report to the NYC AAZK members within two monthly meetings of return from travel. Reports may be in any format and should not last longer than ten minutes.
- 7) A week registration to the conference can be shared by more than one person, providing the applicants are able attend the conference on different days. Joint applicants should fill out the application individually, but must alert the committee that they wish to apply jointly.

I, _____ (print) agree to the above guidelines in submitting a proposal the NYC Chapter of the American Association of Zoo Keepers' travel grant committee

_____ (signature) _____ (date)

Name: _____

If applying jointly with another applicant, please name: _____

Dates of travel: _____

Please answer the following questions:

1. How many years of applied experience do you have in the animal science profession?
2. How many years have you been a National AAZK member?
3. What is your level of activity at the chapter level? What is your level of activity in National AAZK? Please list any projects or committees you have assisted in, and list separately, committees you have actively been on in the past 2 years.
4. Have you participated in any AZA or AAZK related projects (SSP/ TAG/ Studbook/ National Committees)?
5. Are you receiving any other funding for this particular project?
6. Do you plan to give a presentation (poster or powerpoint), or plan on leading/ assisting a workshop?
7. Have you ever attended a National AAZK Conference before? If so, how many?
8. Have you received any grants previously?
9. Are there any other additional credentials that you possess related to this project/ conference/ workshop/ research? Please explain.

Please attach a statement of approximately 500 words which explains why you wish to attend the AAZK National Conference and how attendance will align with the mission statement of AAZK to advance excellence in the animal keeping profession, foster effective communication beneficial to animal care, support deserving conservation projects, and promote the preservation of our natural resources and animal life. Please detail any workshops or other learning experiences that would benefit your professional capabilities.

SEND COMPLETED APPLICATION TO NYCAAZK@GMAIL.COM